Spur Road Surgery

Spur Road Surgery, 1 Spur Road, Tottenham, London N15 4AA

Tel: 020 8800 9837 Fax: 020 8802 3568 Email: spurroad.surgery@nhs.net

Website: spurroadsurgery-tottenham.co.uk

**ADULT REGISTRATION FORM**

Dear Patient,

Thank you for applying to register with Spur Road Surgery as a new or returning patient. In order for your application to be processed accordingly, you must provide the following on:

**All Patients:**

1. **Completed** NHS GMS1 registration form ***Attached***
2. **Completed** New Patient Health Questionnaire ***Attached***

**UK residents:**

1. **Proof of Photographic I.D:** Passport or Driving Licence
2. **Medical Card/ NHS number (**you can obtain this from your previous GP)
3. **Proof of Address:**
* Your Utility Bill
* Council Tax Bill
* Tenancy Agreement.

**EU Patients:**

1. **Proof of Photographic I.D:** Passport or valid ID card
2. **Proof of Address:**
* Your Utility Bill
* Council Tax Bill
* Tenancy Agreement.
* College/ university confirmation letter
* Benefits document

**NON EU Patients:**

1. **Proof of Photographic I.D:** Passport with an up to date Visa valid for a minimum of 6 months
2. **Proof of Address:**
* Your Utility Bill
* College/ university confirmation letter
* Current employment agreement

**Asylum Seekers:**

1. **Proof of I.D:** ARC card or SAL 1/ SAL 2
2. **Proof of Address:** Your Utility Bill
3. **Other:** Home office documents
* Please bring all your current medication or your repeat prescription sheet with you for your first appointment.
* If you are aged 40 and 70 you will be required to book an appointment for a health check.

**Patients Agreement**

On joining Spur Road Surgery you must be prepared to see the nurse or clinical pharmacist instead of the doctor for minor illness or when appropriate.

Our nurses and clinical pharmacist are skilled and an essential part of our patient care team, helping to free up the GP’s time for patients with more complex problems.

We ask all patients for etiquette within the practice, which means patients must:

* Cancel appointment if you cannot attend
* Call to let us know if you are running late- any longer than 10 minutes late you will not be seen.
* Notify us immediately when there are changes in details such as names, address, and contact details.
* Adhere to practice Zero Tolerance Policy
* Adhere to practice complaints and compliments policy.

Print Name:

Signed:

Date:

Please note: Further information may be required at registration.

**REGISTRATION WILL ONLY BE COMPLETED ONCE YOU HAVE HAD YOUR NEW PATIENT CHECK WITH THE NURSE.**

Kind Regards,

P.Dasgupta

Promita Dasgupta

Assistant Practice Manager

Spur Road Surgery

## NEW PATIENT APPLICATION TO JOIN THE PRACTICE LIST

Welcome to Spur Road Surgery. Please complete this application form so we can trace your medical notes and meet your health needs efficiently. When you have registered we will arrange an appointment with a GP or Practice Nurse for your New Patient Health Check.

Please note that **all staff working for the NHS has a legal duty to keep information about you confidential**.

**PATIENT DETAILS:**

Title: Mr [ ]  Mrs [ ]  Ms [ ]  Miss [ ]  Other …………………… Gender: Male [ ]  Female [ ]  Transgender [ ]  Gender Fluid [ ]

Full Name: ………………………………………………….. Marital Status: …………….…Maiden Name: …………...…………….

Date of Birth: ………………………………… Place of birth:…………………………First Language:……………………………….

Home Phone Number: ………………………………. Mobile Number: ………………………..……… (We will use this to send

appointment reminders) Email Address:………………………………….......................................

Next of Kin’s Name ………………………………..………….… Next of Kin’s telephone number:…………..………………………

Next of Kin’s relationship to you: …………..……………………………………………………………………………………………..

Current Address ….……………….……………………………..…………………………………………………………………………

Post Code:….………..............................................

Please list other residents of your home who are registered with us (Name and DOB):

……………………………………………………………………….………........................................................................................

……………………………………………………………………….………........................................................................................

Would you like to register for online access? Yes**[ ]**  / No**[ ]** Please ask at reception for log on details once registered.

(Please complete Box 15)

Ethnicity: (please tick)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **White** | **[ ]**  | British | **[ ]**  | Irish | **[ ]**  | Any other white background |  |  |
| **Black or Black British** | **[ ]**  | Caribbean | **[ ]**  | African | **[ ]**  | Any other black background |  |  |
| **Mixed** | **[ ]**  | White & Black Caribbean | **[ ]**  | White & Black African | **[ ]**  | White & Asian | **[ ]**  | Any other mixed background |
| **Asian or Asian British** | **[ ]**  | Indian | **[ ]**  | Pakistani | **[ ]**  | Bangladeshi | **[ ]**  | Any other Asian background |
| **Other Ethnic Groups** | **[ ]**  | Chinese | **[ ]**  | Any other ethnic group |  |  |  |  |

**Ethnic Category Refused [ ]**

Religion: (please tick)

[ ]  Church of England [ ]  Catholic [ ]  Buddhist [ ]  Hindu[ ]  Muslim [ ]  Sikh [ ] Jewish [ ]  Jehovah’s witness [ ]  No religion [ ]  Other Religion (state) ….………........................................................................................

Do you need an interpreter? (Please tick)

|  |  |  |  |
| --- | --- | --- | --- |
| **[ ]** Arabic | **[ ]** Hindi | **[ ]** Urdu | **[ ]** Benagli/ Sytheti |
| **[ ]** Polish | **[ ]** Farsi | **[ ]** French | **[ ]** Portuguese |
| **[ ]** Guajarati | **[ ]** Punjabi | **[ ]** Other Language (Please state)............................... |
| Are you currently? | [ ]  Homeless [ ]  Refugee | [ ]  Asylum Seeker |
| Are you an ‘Assistance Dog’ user? | [ ]  Yes | [ ]  No |
| Are you housebound? | [ ]  Yes  | [ ]  No |
| If yes please state the following: Carer’s name:………………………..……………………………. Carer’s telephone number:…………………………….…….….... Carer’s relationship to you:………………………………………… Carer’s address: ……………………….…….…....................... |

1.

Looking after a family member

Are you looking after someone?

|  |  |
| --- | --- |
| [ ]  Yes | [ ]  No |

Let us know if you are looking after someone who is ill, frail, disabled or has mental health and or/ emotional support needs, or substance misuse problems.

Is someone looking after you?

|  |  |
| --- | --- |
| [ ]  Yes | [ ]  No |

Let us know if a family member, friend, or neighbour looks after you. If yes, they are your carer. You are welcome to invite your carer to accompany you to visits at the practice.

Carer’s name:………………………..…………………..……. Carer’s telephone number:……………….……………….…….…....

Carer’s relationship to you:…………………………...…... Carer’s address: ……………………….…….…...................................

1.

Are you currently employed? [ ]  Yes [ ]  No

If so please specify whether: [ ]  Full time [ ]  Part time [ ]  self employed

If you are not employed, please indicated which best describes you: [ ]  Retired [ ]  student [ ]  homemaker [ ]  unemployed

**If returning from the armed forces please state which below:**

[ ]  Army

[ ]  Royal Navy

[ ]  Royal Air Force

1.

**Women Only**

What is the date of your last smear test? Date:…………… Result:………………Was this at your GP Surgery? [ ]  Yes [ ]  No

Date of last mammogram (if applicable:)………..……... Which Hospital/ Centre?…………………………………………...……...

Do you wish to see a female doctor in this practice for contraceptive services (including the pill, coil, implant) [ ]  Yes [ ]  No

1.

Your Medical Background

Please state any allergies and sensitives you have to medicines, food and dressings (i.e. penicillin, aspirin, plasters, nuts, bee stings etc.):

……………………………….….……………….…….…....……………….………………………………………………….…….…....

 Please state any mental disabilities you have:

……………………………….….……………….…….…....……………….………………………………………………….…….…....

What chronic medical conditions do you have? Please select all that apply

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| [ ] Diabetes | [ ] Type 2 Diabetes | [ ] Hypertension | [ ] Epilepsy | [ ] Heart Disease | [ ] Mental Health |
| [ ] COPD /Emphysema  | [ ] Asthma | [ ] Cancer (please state)…………………………………….…… | Other (Please state)…………………………………….……... |

What operations have you had? …………………………………….……………………………………….…………………………...

…………………………………….……………………………………….……………………………………….………………………...

What injuries have you had? …………………………………….……………………………………….…………..............................

…………………………………….……………………………………….………………………………………………….....…………...

Current Medication

Please list any tablets, medicines or other treatments you are currently taking/ undertaking: …………………………………….

…………………………………….……………………………………….………………………………………………….....…………...

…………………………………….……………………………………….………………………………………………….....…………...

Are you able to take your own medicines? [ ]  Yes [ ]  No

**If no** please give details e.g. swallowing or opening containers: ……………………………………….…………………………….

We provide electronic presciring (EPS), which means your prescriptions are send via computer to your choice of pharmacy, ready for your collection.

Would you like to select your pharmacy to collect your prescriptions from?

[ ]  Yes [ ]  No

**If yes** what is the name and address of this pharmacy? …………………………………….………………………………………

…………………………………….……………………………………….………………………………………………….....…………..

1.

Lifestyle

Are you currently a smoker?[ ]  Yes [ ]  No

Have you ever been a smoker? [ ]  Yes [ ]  No

If you smoke, how many cigarettes/ cigars/ tobacco do you smoke in a week?

|  |  |  |
| --- | --- | --- |
| Cigarettes: | Cigars: | Tobacco (grams): |

If you are a smoker and want to **STOP** please tick here:[ ]

Have you taken any recreational drugs in the past/ currently taking any? i.e. weed, cocaine, MDMA [ ]  Yes [ ]  No

How much alcohol do you drink in a week? (units) …………………………………….………………………………………

(1 unit = 1 small glass of wine/ single measure of sprits/ ½ pint of beer)

(Please complete the Audit C test towards to back)

1.

Diet and Exercise

What type of diet do you have?[ ]  Healthy [ ]  Unhealthy [ ]  Vegetarian [ ]  Vegan [ ]  other (please state)……………………

How much exercise do you do? [ ]  Sedentary (No exercise) [ ]  Gentle (climbs stairs, walking, gardening)

 [ ]  Moderate (cycling, swimming regularly) [ ]  Vigorous (hiking, skiing, gym regularly)

1.

Family History

Are there any serious diseases such as e.g. Diabetes, Asthma, Thyroid disorder, Stroke, COPD, Heart attack, Cancer, high blood pressure that affect your parents, brothers, sisters or children?

|  |  |  |
| --- | --- | --- |
| **Family Member** | **Health Problem** | **Year of Death**(if appropriate) |
| Father |  |  |
| Mother |  |  |
| Number ofbrothers |  |  |  |
| Number ofsisters |  |  |  |
| Number ofchildren |  |  |  |

1.

Sharing your medical record

Medical record sharing allows your complete GP medical record to be made available to authorise healthcare professionals involved in your care. You will always be asked your permission before anybody looks at your shared medical record.

If you **do not want** to share your GP record tick here: [ ]

Summary Care record contains details of your key health information- medications, allergies and adverse reactions. They are accessible to authorised healthcare staff in A&E Departments throughout England. You will always be asked your permissions before anybody looks at your summary care record.

If you **do not want** to have a summary care record tick here: [ ]

1.

Patient Participation Group (PPG)

The practice is committed to improving the services we provide to our patients.

* To do this, it is vital that we hear from people about their experiences, view, and ideas for making services better.
* By expressing your interested, you will be helping us plan ways of involving patients that suit you.
* It will also mean we can keep you informed of opportunities to give your views and up to date with developments within the practice.

|  |  |
| --- | --- |
| [ ]  Yes I am interested in becoming involved in the PPG | [ ]  No I am not interested in becoming involved in the PPG |

1.

Other information

Have you nominated someone to speak on your behalf e.g. a person who has power of Attorney?

[ ]  Yes [ ]  No

If yes, please state their:

Name: …………………………………….…………………………………………………………………………….……………………

Address: …………………………………….…………………………………………………………………………….…………………

Phone Number: …………………………………….……………………………………………………….………………………………

1.

Online Access (Patient Access/ NHS APP)

Would you like to access booking/ cancelling appointment, ordering repeat prescriptions and your summary care record online? [ ]  Yes [ ]  No

I wish to access my medical record online and understand and agree with each statement (tick)

|  |  |
| --- | --- |
| 1. I will be responsible for the security of the information that I see or download
 | [ ]  |
| 1. I will contact the practice as soon as possible if I suspect that the account has been accessed by someone without my agreement.
 | [ ]  |
| 1. If I see information in the record that is not about the patient, or is inaccurate, I will contact the practice as soon as possible. I will treat any information which is not about the patient as being strictly confidential.
 | [ ]  |

**FAST ALCOHOL SCREENING TEST [FAST]**

|  |  |  |
| --- | --- | --- |
| **Questions** | **Scoring System** | **Your Score** |
| **0** | **1** | **2** | **3** | **4** |
| How often have you had 6 or more units if female, or 8 or more if male, on a single occasion in the last year? | Never | Less than monthly | monthly | weekly | Daily or almost daily |  |
| **Only answer the following questions if the answer above is Less than monthly (1) or Monthly (2). Stop here if the answer is Never (0), Weekly (3) or Daily (4).** |
| How often during the last year have you failed to do what was normally expected from you because of your drinking? | Never | Less than monthly | monthly | weekly | Daily or almost daily |  |
| How often during the last year have you been unable to remember what happened the night before because you had been drinking? | Never | Less than monthly | monthly | weekly | Daily or almost daily |  |
| Has a relative or friend, doctor or other health worker been concerned about your drinking or suggested that you cut down? | No |  | Yes, but not in the last year |  | Yes, during the last year |  |

**Scoring:**

* A score of 0 on the first question indicates FAST negative, you do not need to answer any more questions.
* A total of 1 – 2 on the first question then continue with the next three questions.
* A total of 3 – 4 on the first question, this is a positive screen, go straight onto the

AUDIT questions overleaf

* An overall total score of 3 or above is FAST positive. Go onto ask AUDIT overleaf.

**SCORE**



**Bottle of wine**

**[12.5%]**

**250ml glass of wine (12%)**

**440ml can of “super strength” lager**

**440ml can of “regular” lager or cider**

**Alcopop or a 275ml bottle of regular lager**

**A pint of “strong”/
”premium” beer, lager or cider**

**A pint of regular beer, lager or cider**

**Remaining AUDIT C questions**

|  |  |  |
| --- | --- | --- |
| **Questions** | **Scoring System** | **Your Score** |
| **0** | **1** | **2** | **3** | **4** |
| How often do you have a drink containing alcohol? | Never | Monthlyor less | 2 - 4 times per month | 2 - 3 times per week | 4+ times per week |  |
| How many units of alcohol do you drink on a typical day when you are drinking? | 1 -2 | 3 - 4 | 5 - 6 | 7 - 8 | 10+ |  |
| How often during the last year have you found that you were not able to stop drinking once you had started? | Never | Less than monthly | Monthly | Weekly | Daily or almost daily |  |
| How often during the last year have you needed an alcoholic drink in the morning to get yourself going after a heavy drinking session? | Never | Less than monthly | Monthly | Weekly | Daily or almost daily |  |
| How often during the last year have you had a feeling of guilt or remorse after drinking? | Never | Less than monthly | Monthly | Weekly | Daily or almost daily |  |
| Have you or somebody else been injured as a result of your drinking? | No |  | Yes, but not in the last year |  | Yes, during the last year |  |

**Scoring:**

0 – 7 Lower risk

8 – 15 Increasing risk

16 – 19 Higher risk

20+ Possible dependence

**SCORE**